

**Mariposa Dual Language Academy
3875 Glen Street
Reno, Nevada**

Notice of December Meeting

AGENDA

Tuesday, December 15th, 2009

5:30 pm

Mariposa Academy
3875 Glenn Street
Reno, NV89502

- 1. CALL TO ORDER – 5:30 pm**
- 2. ROLL CALL/DETERMINATION OF QUORUM**
- 3. *RATIFY LEO RAMOS, BOARD CHAIR'S, LETTER OF RESIGNATION FROM MARIPOSA ACADEMY'S BOARD**
- 4. * NOMINATION, DISCUSSION AND ELECTION OF NANCY GREENHALG, A NEVADA LICENSED TEACHER, AS MEMBER OF THE BOARD OF DIRECTORS FOR MARIPOSA DUAL LANGUAGE ACADEMY.**
- 5. * NOMINATION, DISCUSSION AND ELECTION OF BOARD TREASURER, SUMMER GONZALES OF THE MARIPOSA DUAL LANGUAGE ACADEMY.**
- 6. * NOMINATION, DISCUSSION AND ELECTION OF BOARD CHAIR.**
- 7. *APPROVAL OF MINUTES OF THE FOLLOWING MEETING DATES:**
 - * November 17th
 - * October 13th
 - * September 29th
 - * September 8th
 - * June 25th
- 8. *APPROVAL OF THE DECEMBER 15TH MEETING AGENDA AND THE FOLLOWING MEETING AGENDAS PRESENTED AND APPROVED ON THE BELOW BOARD MEETING DATES:**
 - * September 8th
 - * September 29th
 - * October 13th
 - * November 17th

5. PUBLIC COMMENT

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. Comments will be limited to two minutes. A “Request to Speak” form should be filled out and submitted to the Board Chair before speaking during the meeting. The Board is precluded from Discussing or acting on items raised by the Public Comment, which are not already on the agenda.

6. DIRECTOR’S REPORT (INFORMATION ONLY)

DISCUSSION/ACTION ITEMS. * Items requiring approval.

A. TREASURER’S REPORT.

*** Review and approve monthly budget report and disbursements for the following:**

- * Monthly budget report and disbursements for 6/01/09 to 6/30/09
- * Monthly budget report and disbursements for 7/1/09 to 7/31/09.
- * Monthly budget report and disbursements for 8/1/09 to 8/31/09.
- * Monthly budget report and disbursements for 9/1/09 to 9/30/09.
- * Monthly budget report and disbursements for 10/01/09 to 10/31/09.
- * Monthly budget report and disbursements for 11/1/09 to 11/30/09.

After reviewing October financials it was decided that the Wells Fargo line of credit would be paid off.

B. *DISCUSS AND APPROVE ANNUAL 2008-2009 FINANCIAL AUDIT PERFORMED BY AUDITORS BARNARD, VOGLER, & CO. PRESENTED AND APPROVED AT THE OCTOBER 27TH.

C. *DISCUSSION AND ACTION BY BOARD REGARDING ACQUISITION NEGOTIATIONS AND/OR RENEGOTIATION OF LEASE, PRESENTED AND APPROVED AT THE SEPTEMBER 8TH MEETING.

D. *TAKE ACTION REGARDING THE EMPLOYMENT CONTRACT OF DIRECTOR JIMENEZ FOR THE 09-10 SCHOOL YEAR, PRESENTED AND APPROVED AT THE SEPTEMBER 8TH MEETING.

E.*REVIEW, RE-EVALUATE, AND DECIDE ON BUSINESS MANAGER/COORDINATOR POSITION FOR THE 09-10 SCHOOL YEAR, PRESENTED AND APPROVED ON NOVEMBER 17TH MEETING.

F. *DISCUSS AND APPROVE SUGGESTION BOX TO THE BOARD AS WELL AS THE LETTER TO BE DISTRIBUTED TO THE TEACHERS OF MARIPOSA REGARDING THIS BOX, PRESENTED AND APPROVED AT THE NOVEMBER 17TH MEETING.

G. *REVIEW, DISCUSS AND APPROVE OPERATING BUDGET FOR 2009/2010 SCHOOL YEAR.

H. *REVIEW, DISCUSS, AND AMEND EXSISTING BYLAWS AND/OR POLICIES ON THE ROLE, RESPONSIBILITIES AND AUTHORITY OF BOARD MEMBERS, OFFICERS AND EMPLOYEES.

I. *DISCUSS THE EXSISTING POLICY FOR THE EVALUATION OF THE SCHOOLS DIRECTOR.

J. *DISCUSS PROCEDURES FOR CHANGES TO THE EMPLOYEE HANDBOOK.

K. *DISCUSS AND APPROVE THIRD SIGNATOR FOR WELLS FARGO MARIPOSA BANKING.

L. *DISCUSS AND APPROVE POSSIBLE AFFILIATE MEMBERSHIP TO NATIONAL COUNCIL OF LA RAZA.

M. *DISCUSS AND DECIDE POSSIBLE BY-LAW MODIFICATIONS

7. PRESIDENT’S REPORT (INFORMATION ONLY)

8. CONFIRM DATE AND TIME FOR THE JANUARY THROUGH JUNE 2010 BOARD MEETINGS.

9. ADJOURNMENT.

Mariposa Dual Language Academy Board of Directors:

Jesse Gutierrez, Leslie Zundel, Miriam Gonzalez, Summer Gonzales, and Dawn Adams, Please note: Items on this agenda may not necessarily be heard in the order they appear

Please note: items on the agenda may not necessarily be heard in the order they appear.

Members of the public, who are disabled and require special accommodations or assistance at the meeting, are requested to notify the Mariposa Language Academy at 3875 Glen Street Reno, Nevada 89502 or by calling (775) 826-4040 prior to the meeting date.

All items indicated by an asterisk (*) are action items.

Pursuant to NRS 241.020, this agenda has been posted at the following locations:

Mariposa Dual Language Academy

Nevada Hispanic Services

Truckee Meadows Community College-Neil Road

www.mariposaacademy.net