

**Mariposa Dual Language Academy
3875 Glen Street
Reno, Nevada**

Notice of January Meeting

AGENDA

Tuesday, January 12, 2009

5:30 pm

Mariposa Dual Language Academy
3875 Glenn Street
Reno, NV89502

- 1. CALL TO ORDER – 5:30 pm**
- 2. ROLL CALL/DETERMINATION OF QUORUM**
- 3. *ACTION TO ADOPT THE AGENDA**
- 4. * DISCUSSION, NOMINATION, AND VOTE FOR NANCY GREENHALG, A NEVADA LICENSED TEACHER, TO BE A MEMBER OF THE BOARD OF DIRECTORS FOR MARIPOSA DUAL LANGUAGE ACADEMY.**
- 5. * DISCUSSION, NOMINATION, AND VOTE FOR SUMMER GONZALES, TO BE THE BOARD TREASURER OF THE BOARD OF DIRECTORS FOR MARIPOSA DUAL LANGUAGE ACADEMY.**
- 6. *RATIFY LEO RAMOS, BOARD CHAIR’S, RESIGNATION FROM MARIPOSA DUAL LANGUAGE ACADEMY’S BOARD OF DIRECTORS.**
- 7. *RATIFY MIRIAM GONZALEZ, BOARD SECRETARY, RESIGNATION FROM MARIPOSA DUAL LANGUAGE ACADEMY’S BOARD OF DIRECTORS.**
- 8. * DISCUSSION, NOMINATION, AND VOTE FOR NEW BOARD CHAIR.**
- 9. * DISCUSSION, NOMINATION, AND VOTE FOR NEW VICE CHAIR.**
- 10. * DISCUSSION, NOMINATION, AND VOTE FOR NEW SECRETARY.**
- 11. *APPROVAL OF THE NOVEMBER 17TH BOARD MEETING MINUTES.**

12. CONSENT AGENDA ITEMS

The Governing Body recognizes that all the items noted in the consent agenda were discussed and voted on without the third licensed teacher present during the board meetings held September 8th through November 17th, 2009. Therefore, these agenda items are being revisited and voted on as a block for final approval. If a member of the public wishes to comment on an item in the consent calendar, please fill out a "Request to Speak/Comment Card" and submit to the Board President before this point in the agenda.

12.0 * MOTION TO APPROVE CONSENT AGENDA ITEMS 12.01 THROUGH 12.08

12.01. MOTION TO APPROVE THE BOARD MEETING MINUTES FOR THE FOLLOWING DATES:

- * December 15th (No Quorum)
- * November 17th
- * October 13th
- * September 29th
- * September 8th
- * June 25th
- * May 27th

12.02. MOTION TO APPROVE THE BOARD MEETING AGENDAS FOR THE FOLLOWING DATES:

- * December 15th (No Quorum)
- * November 17th
- * October 13th
- * September 29th
- * September 8th

12.03. APPROVE THE MONTHLY BUDGET REPORTS AND DISBURSEMENTS FOR THE FOLLOWING DATES:

- * Monthly budget report and disbursements for 6/01/09 to 6/30/09
- * Monthly budget report and disbursements for 7/01/09 to 7/31/09.
- * Monthly budget report and disbursements for 8/01/09 to 8/31/09.
- * Monthly budget report and disbursements for 9/01/09 to 9/30/09.
- * Monthly budget report and disbursements for 10/01/09 to 10/31/09.
- * Monthly budget report and disbursements for 11/01/09 to 11/30/09.

*After reviewing October financials it was decided that the Wells Fargo line of credit would be paid off.

12.04. APPROVAL OF THE ANNUAL 2008-2009 FINANCIAL AUDIT PERFORMED BY AUDITORS BARNARD, VOGLER, & CO. PRESENTED AT THE OCTOBER 27TH MEETING.

12.05. DISCUSSION AND ACTION BY BOARD REGARDING ACQUISITION NEGOTIATIONS AND/OR RENEGOTIATION OF LEASE, PRESENTED AT THE SEPTEMBER 8TH MEETING.

12.06. APPROVAL OF THE EMPLOYMENT CONTRACT OF DIRECTOR JIMENEZ FOR THE 09-10 SCHOOL YEAR, PRESENTED AT THE SEPTEMBER 8TH MEETING.

12.07. APPROVAL TO HOLD OFF ON FILLING THE BUSINESS MANAGER/COORDINATOR POSITION FOR THE 09-10 SCHOOL YEAR AND REVISIT FOR THE 2010-2011 SCHOOL YEAR, PRESENTED AT NOVEMBER 17TH MEETING.

12.08. APPROVE SUGGESTION BOX TO THE BOARD, AS WELL AS, THE LETTER TO BE DISTRIBUTED TO THE TEACHERS OF MARIPOSA DUAL LANGUAGE ACADEMY REGARDING THIS BOX, PRESENTED AT THE NOVEMBER 17TH MEETING.

**13. ITEMS PULLED FROM CONSENT AGENDA FOR SEPARATE VOTE
13.01 (IF NECESSARY)**

14. PUBLIC COMMENT

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. Comments will be limited to two minutes. A “Request to Speak” form should be filled out and submitted to the Board Chair before speaking during the meeting. The Board is precluded from Discussing or acting on items raised by the Public Comment, which are not already on the agenda.

15. BOARD REPORTS (Information Only)

16. DIRECTOR’S REPORT (Information Only)

17. ACTION ITEMS. * Items requiring approval.

17.01. TREASURER’S REPORT.

*** Review and approve monthly budget report and disbursements for 12/01/09 to 12/31/09.**

17.02. *REVIEW, DISCUSS AND APPROVE OPERATING BUDGET FOR 2009/2010 SCHOOL YEAR.

17.03. *DISCUSS AND APPROVE USE OF \$50,000 LINE OF CREDIT FROM WELLS FARGO AND PAY BACK MARCH 1, 2010.

17.04. *DISCUSS AND APPROVE THIRD SIGNATOR FOR WELLS FARGO BANKING.

17.05. *DISCUSS AND APPROVE POSSIBLE AFFILIATE MEMBERSHIP TO NATIONAL COUNCIL OF LA RAZA.

17.06. *DISCUSS THE EXSISTING POLICY FOR THE EVALUATION OF THE SCHOOL'S DIRECTOR.

17.07. *DISCUSS PROCEDURES FOR CHANGES TO THE EMPLOYEE HANDBOOK.

17.08. *REVIEW, DISCUSS, AND AMEND EXSISTING BYLAWS AND/OR POLICIES ON THE ROLE, RESPONSIBILITIES AND AUTHORITY OF BOARD MEMBERS, OFFICERS, AND EMPLOYEES.

18. CONFIRM BOARD MEETING DATES FOR FEBRUARY THROUGH JUNE 2010.

19. ADJOURNMENT.

Mariposa Dual Language Academy Board of Directors:

Jesse Gutierrez, Leslie Zundel, Summer Gonzales, and Dawn Adams, Please note: Items on this agenda may not necessarily be heard in the order they appear

Please note: items on the agenda may not necessarily be heard in the order they appear.

Members of the public, who are disabled and require special accommodations or assistance at the meeting, are requested to notify the Mariposa Language Academy at 3875 Glen Street Reno, Nevada 89502 or by calling (775) 826-4040 prior to the meeting date.

All items indicated by an asterisk (*) are action items.

Pursuant to NRS 241.020, this agenda has been posted at the following locations:

Mariposa Dual Language Academy

Nevada Hispanic Services

Truckee Meadows Community College-Neil Road

www.mariposaacademy.net